

**BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, JANUARY 28, 2019  
AT 9 AM**

**OLD BUSINESS**

Members present Jonathan Stinson, James Trimble, Cary Sparks and Roland Shelton, Bob All was absent.

**1. Approve Minutes from Board of Public Works and Safety meeting January 14, 2019**

Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**NEW BUSINESS**

**1. Request from McCalister Brothers to extend Excavating & Right-of-Way Repair for another year**

Based on positive recommendations from the Department of Engineering and City Legal James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**2. Request from Wabash Valley Asphalt to extend Yearly Paving Contract through 12-31-2019**

Based on positive recommendations from the Department of Engineering and City Legal Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

**3. Affordable Care Act Reporting Quotation**

This quote presented to the Board by City Legal is for \$6,300.00. Brad Speidel informed the Board this was not offered by our software carrier. Jonathan Stinson asked if this was offered by ONI our insurance carrier and the Board was informed City Legal would look into. The Board was informed this was a budgeted item in the Controller's office. Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

**4. Request for Handicap parking - 1520 South 7<sup>th</sup> Street**

The Department of Engineering informed the Board this residence has a garage at the rear of the property. Mr. Long attended the meeting and informed the Board the garage was too small for his wife's truck and too difficult to get to because he is blind. The ADA Bus can only pick him up at the front of his residence and there is a house next door

housing college students and there is never an open place. Cary Sparks made a motion to approve this was seconded by James Trimble and approved by the Board.

#### **5. Request from St Benedict Church to close:**

- **9<sup>th</sup> Street from Walnut to Ohio on April 13<sup>th</sup>, 14<sup>th</sup> and 20<sup>th</sup>**
- **9<sup>th</sup> and 9 ½ Street from Walnut to Ohio and temporarily designate 12 handicap parking spaces during Annual Parish Community Festival July 10<sup>th</sup> through July 14<sup>th</sup>**

*Based on positive recommendations from the Department of Engineering and the Street Department and no issues in previous years Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.*

#### **6. Request from St Patrick's to:**

- **Paint SHAMROCK on the Street on March 14, 2019**
- **Irish Dash on March 16, 2019**
- **St Patrick's Day parade on March 16, 2019**

*Based on positive recommendations from the Traffic Division of the Terre Haute Police Department, the Department of Engineering, the Terre Haute Street Department and no issues in previous years Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.*

#### **7. Payroll**

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

#### **8. PO Registers**

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

#### **9. Web Site Re-Write**

Brad Speidel, IT Director informed the Board this is an open source contract with Six Feet Up that will work with the City's Information Technology Department to develop a new city web site. This software will be easier for city departments to post information and will make it user friendly. The contract is for 230 to 295 hours of computer consulting costing between \$38,940 to \$48,675. The Board was informed the money is available. Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY,  
FEBRUARY 11<sup>TH</sup> AT 9 AM