

RESOLUTION NO. 15, 2016

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, there are insufficient funds in a certain account of the Fire Department budget to meet current and anticipated expenditures within said Department; and

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Fire Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Fire Department:

FROM: 422.010 Gasoline (Fire) \$3,000.00	TO: 412.105 Part Time (Fire) \$3,000.00 Employees
FROM: 422.020 Diesel (Fire) \$6,400.00	TO: 412.105 Part Time (Fire) \$6,400.00 Employees
Total:	\$9,400.00
	\$9,400.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 8th day of September, 2016.

Todd Nation Todd Nation, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9th day of September, 2016.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9th day of SEPTEMBER, 2016.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: FIRE DEPARTMENT

DATE: 6/14/16

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>02-422.010</u>	<u>GASOLINE</u>	<u>\$ 3,000.00</u>
TO:	<u>01-412.105</u>	<u>PART TIME EMPLOYEES</u>	<u>\$ 3,000.00</u>
FROM:	<u>02-422.020</u>	<u>DIESEL</u>	<u>\$ 6,400.00</u>
TO:	<u>01-412.105</u>	<u>PART TIME EMPLOYEES</u>	<u>\$ 6,400.00</u>
FROM:	<u> </u>	<u> </u>	<u>\$ _____</u>
TO:	<u> </u>	<u> </u>	<u>\$ _____</u>
FROM:	<u> </u>	<u> </u>	<u>\$ _____</u>
TO:	<u> </u>	<u> </u>	<u>\$ _____</u>

Total Amount to Be Transferred \$ 9,400.00

Department Head Approval: [Signature] Date: 6/14/16
 (Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 8/23/16
 (Forward to Controller) Signature

Controller Approval: [Signature] Date: 8/23/16
 (Forward to the Legal Department)

Received by Legal: [Signature] Resolution # 15
 Date 8/23/2016

RECEIVED
CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

City of Terre Haute



Memo

To: Mayor Bennett
Leslie Ellis, City Controller

From: Jeff Fisher, Fire Chief

CC: City Council

Date: June 14, 2016

Re: Transfer of funds

Transfer of \$9,400 from Gasoline and Diesel to the Part Time Employee. This transfer is to pay the salary of a new part time employee. This employee is in training on a part time basis, until the full time secretary retires in March 2016.

Feel free to contact me if you have any questions.

Jeff
