

FILED

DEC 01 2017

RESOLUTION 32, 2017

CITY CLERK

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the MVH budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0201-0018-01-412.010	(MVH) Department Head	\$28,473.00
FROM: #0201-0018-01-412.103	(MVH) Regular Hourly Emp.	\$44,782.00
TO: #0201-0018-03-435.010	(MVH) Workers Comp	\$73,255.00
TOTAL		\$73,255.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14th day of December, 2017.

[Signature] Karrum Nasser, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of December, 2017.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of December, 2017.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS
 (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Motor Vehicle Highway (MVH) (0201-0018)

DATE: November 29, 2017

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-412.010</u>	<u>Department Head</u>	\$ <u>28,473.00</u>
FROM:	<u>01-412.103</u>	<u>Regular Hourly Employees</u>	\$ <u>44,782.00</u>
TO:	<u>03-435.010</u>	<u>Workers Compensation</u>	\$ <u>73,255.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 73,255.00

Department Head Approval: _____ Date: _____
 (Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-29-17
 (Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/29/17
 (Forward to the Legal Department) **RECEIVED**

Received by Legal: _____ Resolution # _____
 Date NOV 29 2017 **CITY LEGAL**

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Date: November 29, 2017
Re: Request to Transfer Funds in the Motor Vehicle Highway Fund

I am requesting a Transfer in the Motor Vehicle Highway (MVH) Fund. The transfer is from unused funds in the Department Head line item and the Regular Hourly Employees line item to Workers Compensation. We have had large expenditures for employees on Workers Compensation this year. No new money is being appropriated.

The Request for Transfer of Budgeted Funds Form is attached.

Please contact me with any questions.

Thank you.