

FILED

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CITY CLERK

APPROPRIATION NO. 29, 2017

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2017.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: Motor Vehicle Highway #0201-0018	\$25,000.00	\$25,000.00
TO: Motor Vehicle Highway (Workers Comp) #0201-0018-03-435.010	\$25,000.00	\$25,000.00
<b>TOTAL:</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14th day of December, 2017.

Karrum Nasser Karrum Nasser, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of December, 2017.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of DECEMBER, 2017.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**REQUEST FOR ADDITIONAL APPROPRIATION**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Motor Vehicle Highway (Street) DATE 11/6/17

FUND FROM WHICH APPROPRIATION IS TO BE MADE Motor Vehicle Highway

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>0201-0018</u>	<u>03-435.010</u>	<u>Workers Comp</u>	\$ <u>25,000.00</u>
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
<b>Total Amount to Be Appropriated</b>			<b>\$ <u>25,000.00</u></b>

Department Head Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Forward to Mayor) Signature

Mayoral Approval: \_\_\_\_\_ Date 11-6-17  
(Forward to Controller) Signature

Controller Approval: \_\_\_\_\_ Date 11/6/17  
(Forward to Legal) Signature

Received by Legal: \_\_\_\_\_ Date \_\_\_\_\_ Appropriation # \_\_\_\_\_

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

# Memo

**To:** Mayor Duke Bennett  
**From:** Leslie Ellis, City Controller  
**Date:** November 6, 2017  
**Re:** Request to Appropriate Funds in the Motor Vehicle Highway Fund

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I am requesting an appropriation of \$25,000.00 in the Workers Compensation line item for the Motor Vehicle Highway (MVH) Fund. We had several high invoices this year for employees who received Workers Compensation. This is to replenish the line item and allow for expenditures through the end of 2017.

The Request for Additional Appropriation Form is attached.

Please contact me with any questions.

Thank you.