

SPECIAL ORDINANCE NO. 64, 2017

AN ORDINANCE AMENDING THE RULES AND REGULATIONS OF THE COMMON COUNCIL OF TERRE HAUTE, INDIANA. CITY CLERK

WHEREAS, the Common Council for the City of Terre Haute, Indiana seeks from time to time to update its rules and regulations;

WHEREAS, the Common Council continuously seeks to conduct its official business in a manner that is transparent and inviting to public participation;

WHEREAS, the Common Council seeks to amend its rules and regulations to implement the following revisions and additions to facilitate a higher efficiency of its meetings for the benefit of the public at large.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Terre Haute as follows:

Section 1. The Common Council Rules and Regulations are hereby amended with the addition of the underlined text and deletion of the stricken text as follows:

SECTION I. The Body of the Council

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C. During the first thirty (30) minutes of each regular meeting of the Common Council any person shall be permitted to address the Council only on matters not included in the agenda on proper recognition by the President. Any persons who address the Council must state their names and addresses for the record. The statement of such persons or group representative shall be limited to three (3) minutes, except in such cases in which the presiding officer shall grant additional time. All persons addressing the Council shall use a microphone. Written materials submitted by such persons may be distributed to members of the Council and to the City Clerk to supplement remarks.

D. Ample microphones shall be placed among the members of the Council so as to relay the words of the member to the public in attendance, and there shall be one microphone placed for the use of the President, one for the Clerk or his/her deputy, and one so placed for the use of persons other than members of the Common Council who may address said Council.

E. There shall be four (4) standing committees of the Common Council, consisting of five (5) members each, appointed by the President of the Council. The President of the Council shall be an ex-officio but non-voting member of each standing committee. No councilman ~~person~~ shall be chairman ~~person~~ of more than one (1) committee. In cases where a special committee is desired, it shall be the duty of the President of the Council to determine the appropriate appointments. The standing committees shall be titled as follows:

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I. The City Clerk shall notify the media and any individual requesting notification of all meetings of the Common Council and its designated committees. Individuals must submit request for notification to the City Clerk in writing.

SECTION III. Ordinances

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A. For a resolution or an ordinance to be passed, it must receive the votes of the majority of all members constituting the Common Council unless otherwise indicated by statute.

- B. Ordinances shall be of three (3) classes:
1. APPROPRIATION ORDINANCE relating to financial matters
 2. SPECIAL ORDINANCE relating to special matters
 3. GENERAL ORDINANCE relating to CITY government

The Clerk shall keep each class of ordinances in distinct files ~~according to the numbers of their reading~~ and shall give each ordinance of each class a distinct number in the order of its introduction.

- C. Appropriation ordinances shall specify by item the amount thereof ~~and~~, the department for which the appropriation is to be made, and the line number for the specific account.

SECTION IV. Motions

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- P. A councilman ~~person~~ may change his or her vote until the result is announced by the presiding officer. After the result is announced, he or she may change his or her vote only through general consent or by a simple majority vote of the Council. There will be no questioning of his or her motives for changing his or her vote.

SECTION V. Order of Business

- A. The following order of business shall be observed by the Common Council in the creation of its agendas at its meetings:

1. Moment of silence and Pledge of Allegiance to the Flag
2. Calling of the roll
3. Thirty (30) minutes of time for public to comment on items not on the agenda¹
4. Correcting the journal of the preceding meeting if needed
5. Communication from the Mayor
6. Reports from City officials
7. Reports from Board of Public Works and Safety
8. Reports from standing committees
9. Reports from non-standing select committees
10. ~~Ordinances on second reading~~ Items previously tabled
11. Tax abatements for confirmation
12. ~~Other unfinished business~~ Items on second reading
 - a. Appropriations
 - b. General ordinances
 - c. Special ordinances
 - d. Resolutions
13. ~~Introduction of new ordinances~~ Items on first reading
 - a. Appropriations
 - b. General ordinances
 - c. Special ordinances
 - d. Resolutions

...

- C. The order of the agenda may be moved at any time upon a motion, a second and a majority vote of the members of the Council or at any time upon motion of the President without further required action

1 Agenda items include new business as indicated on the agenda.

by the Council as a whole.

SECTION VI. Decorum and Debate

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B. No member shall speak more than once on the same question until every member, choosing to speak, shall have spoken. He or she shall speak no more than twice on the same subject without leave of the presiding officer. Each speech shall be limited to five (5) minutes unless further time is granted by the presiding officer. The time consumed in answering questions shall not be considered as a part of the speaker's time.

...
F. If any member in any way shall transgress the rules of Council, and the presiding officer fails to call him or her to order, any other member shall call him or her to order, in which case the alleged offender shall immediately take his or her seat unless permitted to explain. If the charge of disorder be decided against him or her, he or she shall be liable, if the case requires it, to the censure of the Council. If the decision be in his or her favor, he or she shall be at liberty to proceed.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby

Section 4. This ordinance shall be in full force and effect from and after its passage by the Common Council of Terre Haute, Indiana and approval of the Mayor and publication as required by law.

Introduced by: [Signature] George Azar, Councilman
Passed in open Council this 11th day of January, 2018.
[Signature] Curtis DeBawn IV, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 12th day of January, 2018.
[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 12th day of JANUARY, 2018.
[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk