



**COMPLIANCE WITH STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

**FILED**

MAR 09 2020

20 19 PAY 20 20

FORM CF-1 / Real Property

**CONFIDENTIAL**

**CITY CLERK**

**PRIVACY NOTICE**

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

**INSTRUCTIONS:**

1. This form does not apply to property located in a residentially distressed area or any deduction for which the Statement of Benefits was approved before July 1, 1991.
2. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
3. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
4. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

**RECEIVED**  
MAR 09 2020  
COUNTY AUDITOR

**SECTION 1 TAXPAYER INFORMATION**

Name of taxpayer <b>Warren Village, L.P.</b>	County <b>Vigo</b>
Address of taxpayer (number and street, city, state, and ZIP code) <b>P.O. Box 3086, 2001 N. 19th St., Terre Haute, IN 47804</b>	DLGF taxing district number <b>84-002</b>
Name of contact person <b>Jeff Stewart</b>	Telephone number <b>( 812 ) 232-1381</b>

**SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY**

Name of designating body <b>City of Terre Haute</b>	Resolution number <b>13, 2012</b>	Estimated start date (month, day, year) <b>10/1/2013</b>
Location of property <b>1300 North 25th Street, Terre Haute, IN 47807</b>		Actual start date (month, day, year) <b>10/1/2013</b>
Description of real property improvements <b>Warren Village - 111 apartments and community space was constructed through gut rehabilitation of the Warren School building and new construction on the school grounds.</b>		Estimated completion date (month, day, year) <b>8/31/2014</b>
		Actual completion date (month, day, year) <b>8/8/2014</b>

**SECTION 3 EMPLOYEES AND SALARIES**

EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current number of employees	4	6
Salaries	110,250.00	139,388.00
Number of employees retained	4	3
Salaries	110,250.00	126,390.00
Number of additional employees	0	3
Salaries	0.00	12,998.00

**SECTION 4 COST AND VALUES**

COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values before project		217,900.00
Plus: Values of proposed project		3,700,000.00
Less: Values of any property being replaced		0.00
Net values upon completion of project		3,481,000.00
ACTUAL	COST	ASSESSED VALUE
Values before project		0.00
Plus: Values of proposed project		2,693,800.00
Less: Values of any property being replaced		0.00
Net values upon completion of project		2,693,800.00

**SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER**

WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of solid waste converted	0.00	0.00
Amount of hazardous waste converted	0.00	0.00
Other benefits: Provides Senior/Disabled rental housing.		

**SECTION 6 TAXPAYER CERTIFICATION**

I hereby certify that the representations in this statement are true.		
Signature of authorized representative 	Title <b>Executive Director</b>	Date signed (month, day, year) <b>3/6/2020</b>

# CONFIDENTIAL

## OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1) THAT WAS APPROVED AFTER JUNE 30, 1991

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

1. Not later than forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
2. If the property owner is found **NOT** to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
3. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
4. If the designating body determines that the property owner has **NOT** made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner, (2) the county auditor, and (3) the county assessor.

We have reviewed the CF-1 and find that:

- the property owner **IS** in substantial compliance
- the property owner **IS NOT** in substantial compliance
- other (specify) \_\_\_\_\_

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

05-07-2020

Attested by:

Designating body

Michelle Edwards

Terre Haute City Council

If the property owner is found not to be in substantial compliance, the property owner shall receive the opportunity for a hearing. The following date and time has been set aside for the purpose of considering compliance. (Hearing must be held within thirty (30) days of the date of mailing of this notice.)

Time of hearing

- AM  
 PM

Date of hearing (month, day, year)

Location of hearing

### HEARING RESULTS (to be completed after the hearing)

- Approved  Denied (see instruction 4 above)

Reasons for the determination (attach additional sheets if necessary)

Signature of authorized member

Date signed (month, day, year)

Attested by:

Designating body

### APPEAL RIGHTS [IC 6-1.1-12.1-5.9(e)]

A property owner whose deduction is denied by the designating body may appeal the designating body's decision by filing a complaint in the office of the Circuit or Superior Court together with a bond conditioned to pay the costs of the appeal if the appeal is determined against the property owner.



**STATEMENT OF BENEFITS  
REAL ESTATE IMPROVEMENTS**

State Form 51787 (03 / 12-11)  
Prescribed by the Department of Local Government Finance

RECEIVED  
MAR 09 2020  
HCO COUNTY AUDITOR

PAY 20\_\_\_\_  
FORM 50-1 / Real Property

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
- Eligible vacant building (IC 6-1.1-12.1-4.8)

**INSTRUCTIONS:**

1. This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body BEFORE the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction. "Projects" planned or committed to after July 1, 1987, and areas designated after July 1, 1987, require a STATEMENT OF BENEFITS. (IC 6-1.1-12.1)
2. Approval of the designating body (City Council, Town Board, County Council, etc.) must be obtained prior to initiation of the redevelopment or rehabilitation, BEFORE a deduction may be approved.
3. To obtain a deduction, application Form 322 ERA/RE or Form 322 ERA/VBD, whichever is applicable, must be filed with the County Auditor by the later of: (1) May 10; or (2) thirty (30) days after the notice of addition to assessed valuation or new assessment is mailed to the property owner at the address shown on the records of the township assessor, if any, or the county assessor.
4. Property owners whose Statement of Benefits was approved after June 30, 1991, must attach a Form CF-1/Real Property annually to the application to show compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.1(b) and IC 6-1.1-12.1-5.3(b))
5. The schedules established under IC 6-1.1-12.1-4(d) for rehabilitated property and under IC 6-1.1-12.1-4.8(1) for vacant buildings apply to any statement of benefits approved on or after July 1, 2000, unless an alternative deduction schedule is adopted by the designating body (IC 6-1.1-12.1-17). The schedules effective prior to July 1, 2000, shall continue to apply to a statement of benefits filed before July 1, 2000.

SECTION 1 TAXPAYER INFORMATION					
Name of taxpayer <b>Tim O. Fortune &amp; Jacqueline Fortune (Request is on behalf of Warren Village, L.P., a to-be-formed entity.)</b>					
Address of taxpayer (number and street, city, state, and ZIP code) <b>211 Woodbine, Terre Haute, IN 47803</b>					
Name of contact person <b>Tim O. Fortune</b>		Telephone number <b>(812) 877-2119</b>		E-mail address	
SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT					
Name of designating body <b>City of Terre Haute</b>				Resolution number <b>13, 2012</b>	
Location of property <b>1300 North 20th Street, Terre Haute, IN 47807</b>		County <b>Vigo</b>		CLOF taxing district number <b>84-002</b>	
Description of real property improvements, redevelopment, or revitalization (see additional sheets if necessary) <b>Warren Village - 111 apartments and community space will be constructed through gut rehabilitation of the Warren School building and new construction on the school grounds.</b>				Estimated start date (month, day, year) <b>11/01/2013</b>	
				Estimated completion date (month, day, year) <b>08/31/2014</b>	
SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT					
Current number <b>4.00</b>	Salaries <b>\$110,250.00</b>	Number retained <b>4.00</b>	Salaries <b>\$110,250.00</b>	Number additional <b>0.00</b>	Salaries <b>\$0.00</b>
SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT					
NOTE: Pursuant to IC 6-1.1-12.1-5.1 (d) (2) the COST of the property is confidential.			<b>REAL ESTATE IMPROVEMENTS</b>		
Current values			<b>COST</b>	<b>ASSESSED VALUE</b>	
Plus estimated values of proposed project				<b>2,790,000.00</b>	
Less values of any property being replaced				<b>3,700,000.00</b>	
Net estimated values upon completion of project				<b>0.00</b>	
				<b>3,481,000.00</b>	
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROVIDED BY THE TAXPAYER					
Estimated solid waste converted (pounds) <b>0.00</b>			Estimated hazardous waste converted (pounds) <b>0.00</b>		
Other benefits <ul style="list-style-type: none"> <li>- The project will be a significant improvement to an existing derelict building that is functionally obsolete and an otherwise severely deteriorated neighborhood.</li> <li>- The resulting 111-unit multi-family residential development will have 98% of its units restricted for occupancy by low and moderate income households at affordable rents.</li> <li>- The development will provide rental housing for senior citizens and persons with disabilities.</li> </ul>					
SECTION 6 TAXPAYER CERTIFICATION					
I hereby certify that the representations in this statement are true.					
Signature of authorized representative <i>Tim O. Fortune</i>			Title <b>Owners</b>		Date signed (month, day, year) <b>8/23/12</b>

*Jacqueline Fortune*  
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FOR USE OF THE DESIGNATING BODY

We have reviewed our prior actions relating to the designation of this Economic Revitalization Area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1, provides for the following limitations:

- A. The designated area has been limited to a period of time not to exceed 10 calendar years\* (see below). The date this designation expires is \_\_\_\_\_.
- B. The type of deduction that is allowed in the designated area is limited to:
- 1. Redevelopment or rehabilitation of real estate improvements  Yes  No
  - 2. Residentially distressed areas  Yes  No
  - 3. Occupancy of a vacant building  Yes  No
- C. The amount of the deduction applicable is limited to \$ \_\_\_\_\_.
- D. Other limitations or conditions (specify) \_\_\_\_\_.
- E. The deduction is allowed for 10 years\* (see below).
- F. Did the designating body adopt an alternative deduction schedule per IC 6-1.1-12.1-17?  Yes  No  
 If yes, attach a copy of the alternative deduction schedule to this form.

We have also reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

Approved (Signature and title of authorized member of designating body)	Telephone number	Date signed (month, day, year)
<i>Don Morris</i>	812-232-3375	10-11-2012
Attested by (Signature and title of official)	Designated body	
<i>Russ Hardy</i>	Terre Haute City Council	

\* If the designating body limits the time period during which an area is an economic revitalization area, it does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years designated under IC 6-1.12-12.1-4.

- A. For residentially distressed areas, the deduction period may not exceed five (5) years.
- B. For redevelopment and rehabilitation or real estate improvements:
  - 1. If the Economic Revitalization Area was designated prior to July 1, 2000, the deduction period is limited to three (3), six (6), or ten (10) years.
  - 2. If the Economic Revitalization Area was designated after June 20, 2000, the deduction period may not exceed ten (10) years.
- C. For vacant buildings, the deduction period may not exceed two (2) years.

## EXHIBIT A

The following described real estate situated in Vigo County, Indiana, to-wit:

A part of Section 14, Township 12 North, Range 9 West, Vigo County, Indiana, described as follows: Commencing at the center of said Section 14, thence S 00°00'00" E a distance of 1087.35 feet, thence N 90°00'00" W a distance of 25.00 feet, thence S 00°00'00" W a distance of 16.00 feet to the point of beginning of this description; thence S 00°00'00" E a distance of 401.63 feet, thence S 45°00'00" W a distance of 11.31, thence S 90°00'00" W a distance of 499.00 feet, thence N 45°00'00" W a distance of 11.31 feet, thence N 00°00'00" W a distance of 393.63 feet, thence N 45°00'00" E a distance of 11.31 feet, thence N 90°00'00" E a distance of 507.00 feet to the point of beginning and containing 5.11 acres more or less.

Commonly known as 1300 North 25<sup>th</sup> Street, Terre Haute, Indiana.

# TERRE HAUTE **HOUSING AUTHORITY**



March 6, 2020

Office of the Clerk  
City Hall, Room 102  
17 Harding Avenue  
Terre Haute, IN 47807

FILED

MAR 09 2020

CITY CLERK

Dear Michelle,

I have enclosed the Warren Village, L.P. CF-1 real property form for 2019 pay 2020, as well as a copy of the original SB-1 form. We will be seeking tax abatement for this time period based on the Form 11 notice property assessment value of \$2,693,800.

While reviewing our forms, I would kindly request that you take some additional information into account.

Our CF-1 shows three retained employees and the total of their annual salaries. The retained employees are a full-time property manager and two full-time maintenance employees. Three additional employees are allocated to Warren Village on a part-time basis: two for application admissions processing and one for debt collections. I have enclosed a copy of the spreadsheet listing the positions and total salary number presented on the CF-1.

Warren Village pays for a portion of seven board member salaries. In 2019, we hired a landscaping technician for grounds maintenance at the property during the mowing season. We intend to do the same during calendar year 2020. These positions were not included in the employee count or salary total noted on the CF-1.

The Terre Haute Housing Authority's (THHA) personnel complete the property's administrative tasks: e.g. payroll, accounts payable, tenant receipt posting, compliance reporting, and audit assistance. The THHA is reimbursed for their services through monthly fees, so they are not included in the employee count or the salaries reported.

This property is new-construction and mod-rehabilitation. At this point, we have not experienced high turn-over or extensive repairs. As the property ages, we will add to the maintenance staff for Warren Village to uphold the standards we have set for this community.



2001 N. 19<sup>th</sup> Street, Terre Haute, IN 47804

P.O. BOX 3086 TERRE HAUTE, INDIANA 47803-0086  
812-232-1381 812-234-4164 (FAX) 800-545-1833, ext. 271 (TDD)

# TERRE HAUTE **HOUSING** **AUTHORITY**

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As you can see, there are many staff members working to make this senior and disabled living facility a safe and welcoming home for 111 local people. We are looking forward to serving the Terre Haute community through the Warren Village property for many years to come. We greatly appreciate all of the support the city and county have given us to make this project possible.

If you have any questions, please feel free to contact me via phone at (812) 232-1381, ext. 200. Thank you so much for your time and consideration.

Sincerely,



Jeff Stewart  
Executive Director  
Housing Authority of the City of Terre Haute  
Warren Village, L.P.

ENCLOSURES



2001 N. 19<sup>th</sup> Street, Terre Haute, IN 47804  
P.O. BOX 3086 TERRE HAUTE, INDIANA 47803-0086  
812-232-1381 812-234-4164 (FAX) 800-545-1833, ext. 271 (TDD)

### Warren Village Salary and Positions List

Positions	Total Salary & Benefits
Property Manager	\$ 139,389.43
FT Maintenance Staff	
FT Maintenance Staff	
PT Front Desk	
PT Debt Collector	
PT Admissions	